



BHARAT HEAVY ELECTRICALS LIMITED BHOPAL

Piplani, BHOPAL- 462022, INDIA

Ref: GPX/ISO 50001/2019-2

Date: 10/09/2019

TENDER ENQUIRY No. GPX-19-EN-10, Dated 10/09/2019

Sub:- Internal auditor cum LA transition training for ISO 50001:2018.

Dear Sir,

Sealed tender is invited in two bid system for carrying out the above work, as per the details given in the scope of work (Annexure-I), terms and conditions of contract (Annexure-II), GST terms as per annexure III & terms & conditions as per annexure IV.

Duration of work : 1 Month (Actual training period will be 2-3 days)

Last date of tender submission : 04/10/2019 upto 11:00 am (Tender received after due date & time will not be accepted)

Date & time of tender opening : 04/10/2019 at 2:00 pm

Place of tender submission : Tender room, administrative building, ground floor, BHEL Bhopal- 462022

Type of Bid- Two Bids

1.0 Techno-commercial Bid (Part-1): The first envelop shall contain the techno-commercial bid as per the enclosed Annexure – I, II, III, IV & annexure A, duly signed by the contractor with copies of relevant documents, tender cost. The envelope shall be super scribed “Techno-Commercial bid Enq. No. (Name of work)”.

1.1 Price bid (part-2): The second envelope shall contain the price bid only. The prices shall be quoted in price bid format only (Annexure V). The envelope shall be sealed and super scribed “Price Bid Enq. No. (Name of work)”.

1.2 Both the above two envelopes shall be kept in another sealed cover. The cover shall be super-scribed with “Quotation for Enq. No..... (Name of work)”, Due date and it shall be addressed to Dy.Manager (GPX). The tender can be sent through post or dropped to Works Tender Box Tender Room, ADM Building, Ground Floor of BHEL, Bhopal – 462022, before due date & time. (It should also contain Tenderer address).

2.0 Eligibility criteria/ qualifying requirement: - Eligibility criteria/qualifying requirement shall be as per **annexure A** enclosed. Bidder has to submit duly filled & signed annexure A along with supporting documents, with technical bid. Bidders not submitting the same are liable to be technically disqualified and no correspondence will be done after opening of Techno-Commercial offer.

3. Tender terms:-

- 1) The tender should be valid for three months.
- 2) BHEL, Bhopal also reserves right to reject the tender and disqualify the tenderer from participating in tender if it is found that any relative of the tenderer is working in tendering department.
- 3) The other terms and conditions are as per annexure-I, II, III & IV.

4. Tender cost:

Tender cost of Rs. 200/- shall be deposited through electronic fund transfer mode/online. It can also be deposited through SBI (SB collect) .Proof of tender cost deposit is to be submitted along with technical bid. Tender received without remittance of tender cost will not be considered further and will be rejected.

5. Security deposit:

Security Deposit will be collected from the successful tenderer before start of work and it will be refunded after completion of work order.

Total amount of security deposit shall be 5% of the contract value.

Note: - Security Deposit may be furnished in any one of the following forms: -

- i) Security Deposit shall be deposited through electronic fund transfer mode /online mode. It can be deposited using SBI (SB collect).
- ii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
- iii) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
- iv) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)
- v) The security deposit shall not carry any interest.

(Note: Acceptance of Security Deposit against Sl. No. (Iii) and (iv) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

Note: Tender cost & security deposit shall be deposited through electronic fund transfer/online mode. It can also be deposited through SBI (SB collect), kindly visit our site www.bhelbpl.co.in for procedure & information on the same.

6. Income tax pan no., GST reg. No., P.F. & ESI reg. NO:

The tenderer has to submit Income tax Pan, GST reg. No., copies of P.F. & ESI Reg. No. along with the tender.

7. Compensation of Delay/ Penalty Clause:-

If the contractor fails to maintain the required progress in terms of work order or to complete the work on or before the contract period or extended date period of completion, he shall without prejudice to any other right or remedy of company /corporation on account of such breach pay as agreed compensation amount calculated as stipulated below-

- a) 0.5 % (half percent) per week of contract value.

Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % of total contract value.

8. Contract Agreement: Training agency (Contractor) shall execute contract agreement, as per the proforma of Agreement provided in General Conditions of Contract of Bid Document, within 15 days from the date of issue of work order. The same shall be executed on a Rs. 500/- Non-Judicial stamp paper and the cost of stamp paper shall be borne by bidder.

9. Price Variation: The final lowest rate shall be remain unchanged throughout the contract period. Price variation shall not be allowed.

10. Payment Terms:

Payment will be made through finance works after successful completion of training & issuance of certificates and submission of bill by the contractor/Training agency duly certified by the engineer incharge.

Any loss/delay in the input tax credit due to the reason attributed to the contractor shall be recovered from them along with applicable interest.

Enclosures:-

1. Detailed scope of work(annexure – I)- 01 pages
2. General terms & conditions(annexure – II)- 04 page
3. GST Annexure (annexure –III) - 01 page
4. Conciliation Clause (Annexure IV)- 08 page
5. Price Bid Format –(Annexure V)- 01 page
6. Eligibility criteria- (Annexure A)- 01 page

All tender papers dully filled and signed by the tenderer must be returned with the offer as proof of the acceptance of the conditions of the tender. If tenderer has not sealed & signed the tender documents then it will be presumed that tenderer has agreed to all the conditions therein.

For & on behalf of BHEL, Bhopal

Umesh Kumar Gupta
Dy.Manager (GPX)